

# SUMMER ONLY

## Course Withdrawal

UNIVERSITY OF CALIFORNIA, MERCED  
5200 N. Lake Rd., Merced, CA 95343 / Phone: (209) 228-7178/ summersession.ucmerced.edu

Complete all information, sign your request, and return this form to the Office of the Registrar ([registrar@ucmerced.edu](mailto:registrar@ucmerced.edu)).  
See <https://registrar.ucmerced.edu/schedules/deadlines> for applicable deadlines. If this form is approved, the following applies:

- A "W" notation will be assigned and appear in place of a grade
- There is no refund of course tuition or material fees for a class withdrawal
- A \$10.00 fee per course will be billed to your student account

### Personal Information

UCM ID Number

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Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_

E-mail \_\_\_\_\_ Phone Number \_\_\_\_\_

### Course Information

Reason for withdrawal: \_\_\_\_\_

Are you receiving VA benefits?  No  Yes If yes, you must notify your VA coordinator at UCM

Do you plan to attend another UCM Summer Session? No  Yes If yes, which session?  A  B  C  D

*I certify that I am the above named person, the information I have provided is accurate, and I have read, understand, and accept the instruction and policies regarding my class withdrawal. I understand that I am responsible for checking my student account and paying any charges that may result from this action.*

Student \_\_\_\_\_ Date \_\_\_\_\_

**Instructors:** A student may withdraw from your course provided 1) the student is not on special probation, 2) dropping the course would be to the educational benefit of the student, and 3) the student is not being investigated for academic dishonesty in your course.

CRN	Subject	Course	Sec	Units	Course Title	Instructor Signature	Date

### Office Use Only:

Students First Center Use Only: Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

Copy for FA

Fin Aid: Title IV?  Yes  No

Print Form

Updated on: 5/21/20