

# SUMMER ONLY Add Form

UNIVERSITY OF CALIFORNIA, MERCED

5200 N. Lake Rd., Merced, CA 95343 / Phone: (209) 228-7178 / summersession.ucmerced.edu

Complete all information before returning this form to the Students First Center by the established deadlines. Students seeking an override for a closed class should return this form first to the appropriate School after obtaining the Instructor signature. Student seeking an override for a time conflict, should use the Time Conflict Override form.

## Personal Information

Undergraduate  Graduate  Other

Choose Year (summer): \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_

UCM ID Number \_\_\_\_\_

UC Merced Email \_\_\_\_\_

Phone Number \_\_\_\_\_

**Add Deadlines:** Students are responsible for all add/drop/withdraw deadlines. More information about the different deadlines can be found at summersession.ucmerced.edu. Students may add online if space is available through the 5th day of instruction for each session. If a course is closed, students may add using this form with the permission of the Instructor and appropriate School, returning this form to the Students First Center prior to the deadline during business hours.

**Drop Deadlines:** Students are responsible for all add/drop/withdraw deadlines. More information about the different deadlines can be found at summersession.ucmerced.edu. Students have until the deadline to drop online without further approval.

**Instructors:** During the first week of instruction for each session, a student seeking your signature is looking for an override for requisite(s) or a closed class. After the first week of instruction for each session, students are required to obtain your signature to enroll. If you are also overriding a requisite or closed class, be sure to check the appropriate box.

| ADD | CRN | Subject | Course | Sec | Units | Session | Instructor Signature<br>(required after first week<br>of instruction for each<br>individual session) | Overrides<br>(choose all that apply)                                   |
|-----|-----|---------|--------|-----|-------|---------|--|--|
|     |     |         |        |     |       |         |  | <input type="checkbox"/> Requisite <input type="checkbox"/> Overenroll |
|     |     |         |        |     |       |         |  | <input type="checkbox"/> Requisite <input type="checkbox"/> Overenroll |
|     |     |         |        |     |       |         |  | <input type="checkbox"/> Requisite <input type="checkbox"/> Overenroll |
|     |     |         |        |     |       |         |  | <input type="checkbox"/> Requisite <input type="checkbox"/> Overenroll |
|     |     |         |        |     |       |         |  | <input type="checkbox"/> Requisite <input type="checkbox"/> Overenroll |
|     |     |         |        |     |       |         |  | <input type="checkbox"/> Requisite <input type="checkbox"/> Overenroll |
|     |     |         |        |     |       |         |  | <input type="checkbox"/> Requisite <input type="checkbox"/> Overenroll |

| DROP | CRN | Subject | Course | Sec | Units |  |
|------|-----|---------|--------|-----|-------|--|
|      |     |         |        |     |       |  |
|      |     |         |        |     |       |  |
|      |     |         |        |     |       |  |
|      |     |         |        |     |       |  |
|      |     |         |        |     |       |  |
|      |     |         |        |     |       |  |
|      |     |         |        |     |       |  |

*I understand that I must be registered for at least 12 units to be considered a full-time student (8 units for graduate). Any changes in my course load may affect my financial aid, athletic, or veteran eligibility. I accept responsibility for the accuracy of the information on this form and know I can verify my schedule through MyRegistration at any time.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_